

Duties and Operation of the corporate governance officer

Taishin Holdings appoints competent corporate governance personnel in an adequate number. On March 28, 2019, the Board of Directors approved the appointment of Vice President Frank Lin, head of the Secretariat Division, as the Chief Corporate Governance Officer to be mainly responsible for corporate governance practices (including but not limited to providing information necessary for Directors to perform their duties, assisting Directors in taking office and pursuing continuing education, aiding Directors in complying with the laws, compiling minutes of Board meetings and annual general meetings, and organizing Board meetings and annual general meetings as required by law), so as to safeguard stockholders' rights and interests, and strengthen functions of the Board of Directors. Vice President Lin has work experience related to management of public companies' meeting procedures for over four years.

Implementation includes (but is not limited to) the following:

1. Assist Independent Directors and other Directors in performing their duties; provide the necessary information; and offer assistance for Directors in taking office and pursuing continuing education.
 - (1) Work with relevant units to keep members of the Board of Directors informed regularly of the latest amendments and developments of laws and regulations regarding corporate governance and business management.
 - (2) Review confidentiality levels of relevant information; provide Directors with necessary company information; and keep an open, smooth communication channel between the Directors and all business managers.
 - (3) Arrange meetings accordingly when Independent Directors, following the Corporate Governance Best Practice Principles, find it necessary to meet individually with internal audit officers or CPAs to get a better understanding of the Company's financial needs.
 - (4) Assist Independent Directors and other Directors in creating annual study plans or enrolling in courses based on the characteristics of the Company's business activities and the education and experience of respective Directors.
2. Facilitate meeting procedures of Board meetings and annual general meetings, and assist in compliance-related matters for subsequent resolutions.
3. Notify Directors about the drafted Board meeting agenda at least seven days prior to the meeting; convene meetings and provide meeting information; send reminders where conflict of interest may require recusal; and complete Board meeting minutes within twenty days after respective meetings.
4. Register annual general meetings in advance as required by law; complete notices of meetings, agendas, and minutes by the statutory deadline; and complete changes of registration in the event of an amendment of the Articles of Incorporation or an election of Directors.
5. Handle business registration and any change of registration.
6. Other duties pursuant to the Articles of Incorporation or other contracts.